# Bromsgrove International School, Thailand
# Schedule of Fees 2019-2020 (3 Terms per academic year)

## Compulsory Fees (in Thai Baht – THB)

| Application Fee, Registration Fee, Deposits Thai Baht (THB) | Pre-Nursery to Year 1 (EY Campus) | Year 2 to Year 13 (WP Campus) |
|---|---|---|
| Application Fee (non-refundable) | 5,000 | 5,000 |
| One-time Registration Fee (non-refundable) | 50,000 | 100,000 |
| One-time Enrollment Deposit (refundable*) | 50,000 | 50,000 |
| Activities and Sundries Day Student Deposit (refundable) | Pre-Nursery & Nursery = 5,000 (Full Balance)<br>Reception & Year 1 = 10,000 (Full Balance) | 10,000 (Full Balance) |
| Activities and Sundries Boarding Student Deposit (refundable) | N/A | 20,000 (Full Balance) |

**Application Fee:** This is payable prior to taking the admissions assessment CAT tests.

**Enrollment Deposit:** This is payable upon acceptance of your child and before he/she is admitted to the school.

*The deposit will be refunded when the child leaves the school, *provided that the Headmaster has received one term's notice in writing of the intention to withdraw and no fees are outstanding – please refer to the schedule below. If the withdrawal notice is received after the deadlines shown below, no refund will be given:*

| To withdraw at the end of: | Withdrawal Deadline | Academic Term Start Date |
|---|---|---|
| Term 1 2019/20 | 27th June 2019 | 26th August 2019 |
| Term 2 2019/20 | 13th December 2019 | 6th January 2020 |
| Term 3 2019/20 | 3rd April 2020 | 20th April 2020 |

**Activities and Sundries Day Student Deposit:** This deposit is used throughout the academic year to purchase school shop items, pay for academic day trips and other incidental costs.

Please note, for Reception to Year 13 students, once the balance drops to THB 3000 during any academic term, the finance department will invoice for THB 7,000 for the balance to be topped up to the full THB 10,000 capacity.

For Pre-nursery & Nursery students, once the balance drops to THB 2,000 during any academic term, the Finance Department will invoice for THB 3,000 for the balance to be topped up to the full THB 5,000 capacity.

Please note, If the Activities and Sundries Deposit balance has not been topped-up to the full after the due date in the invoice, the student cannot purchase school shop items, pay for academic trips, ECA, Academies and other incidental costs.

In addition, for those students who register for a number of BIST Academies during any academic term, the Finance Department may consider to invoice for a higher Activities and Sundries Deposit balance of THB 15,000 (Day students) and THB 25,000 (boarding students). The Finance Department will contact individual parents when this policy is applied.

**Activities and Sundries Boarding Student Deposit:** This deposit is used throughout the academic year to purchase school shop items, pay for academic day trips, Boarding weekend trips, hospital visits, additional transport costs and other incidental costs. Please note, once the balance drops to THB 5000 during any academic term, the Finance Department will invoice for THB 15,000 for the balance to be topped up to the full THB 20,000 capacity.

**Tuition & Other Compulsory Fees below are *per Term* – there are 3 Terms per academic year (apart from Year 11, 12 & 13 which is invoiced as *2 payments per academic year*, in Term 1 and Term 2)**

## Early Years Campus (EY)

| Year Level | Tuition per Term (x3) | Meals per Term (x3) |
|---|---|---|
| Pre Nursery (aged 2-3)* | 104,890 | 10,628 |
| Nursery & Reception (aged 3 to 5) | 113,880 | 10,628 |
| Year 1 (age 5) | 130,560 | 10,628 |

*Pre-Nursery (2-3 years old) part-time option available please enquire to the Admissions Department

## Primary School (WP Campus)

| Year Level | Tuition per Term (x3) | Meals per Term (x3) |
|---|---|---|
| Year 2 (age 6) | 141,720 | 12,719 |
| Year 3 to Year 6 (aged 7 to 10) | 175,200 | 12,719 |

## Secondary School (WP Campus)

| Year Level | Tuition per Term (x3) | Meals per Term (x3) |
|---|---|---|
| Year 7, 8 & 9 (aged 11 to 13) | 183,960 | 12,719 |
| Year 10 (age 14) | 210,260 | 12,719 |

| Year Level | Tuition (annual tuition fee is split over x **2** invoices in Term 1 and Term 2) | Meals per Term (x3) |
|---|---|---|
| Year 11, 12 & 13 (aged 15 to 17) | 315,390 | 12,719 |

## Main Class Trip/Residential Trips (EY & WP Campus)

This is a ***compulsory fee*** for all students enrolled at BIST, with the cost of the trip being ***split over Term 1 and Term 2 invoices for all students***. The fee must be paid together will all other invoiced fees.

| Year Level | Main Class Trip Fee | Trip Details/Provider |
|---|---|---|
| Pre-Nursery | 500 | Day Trip |
| Nursery | 600 | Day Trip |
| Reception | 910 | Day Trip |

| Year 1 | 630 | Day Trip |
|---|---|---|
| Year 2 | 800 | Day Trip |
| Year Level | Residential Trip Fee | Residential Trip Details/Provider |
| Year 3 | 800 | BIST Boarding Houses |
| Year 4 | 10,000 | Khao Yai (Howling Gibbon) |
| Year 5 | 14,500 | Chonburi (Big Outdoors) |
| Year 6 | 15,000 | Kanchanaburi (iCamp) |
| Year 7 | 17,500 | Khao Yai (Traidhos) |
| Year 8 | 17,500 | Chanthaburi (Traidhos) |
| Year 9 | 17,500 | Kanchanaburi (iCamp) |
| Year 10 | 17,500 | Khao Yai (St. Stephens) |
| Year 11 (Option 1) | 17,500 | Sattahip/Koh Sichang (Big Outdoors) |
| Year 11 (Option 2) | 17,500 + additional 7,500 (PADI Open Water Course Fee) or 12,500 (PADI Advanced Course Fee) invoiced in Term 2 payment | Diving (PADI) – Mermaids, Pattaya |
| Year 12 (Option 1) | 19,000 | Chiang Mai (VSP Traidhos - Prem) |
| Year 12 (Option 2) | 19,000 + additional 6,000 (PADI Open Water Course Fee) or 11,000 (PADI Advanced Course Fee) invoiced in Term 2 payment | Diving (PADI) – Mermaids, Pattaya |
| Year 13 | 19,000 | Chiang Mai (VSP Traidhos – Hill Tribe Village) |

Please note that students will also be required to pay for additional curriculum trips (including Thai culture trips) throughout the academic year using the Activities and Sundries Deposit.

**Tuition Fees:** includes non-chargeable ECAs and standard level EAL support.

**Sibling Discount:** A discount of 5% off tuition fees applies to the second child, 15% for the third child and 50% for the fourth child (if at the school at the same time). The discount ceases once the older sibling graduates/leaves the school.

**Meal Fees:** This is a ***compulsory fee*** and all students enrolled at BIST are expected to use the catering services provided by the school (with the exception of a student having a medically certified, acute dietary allergy that the school cannot cater for). The fee must be paid in full together will all other invoiced fees.

**Examination Fees**: These are invoiced separately in Term 1 of Year 11, 12 and 13, in accordance with the charges levied by the relevant external examination boards plus administration costs. Please note that students will not be able to sit any external examinations at school unless all exam fees and tuition fees have been **paid in full**. There will be no refund of any external examination fees if a student withdraws from any examination after the final withdrawal cutoff date, given by the external examination boards each year.

It is an expectation that students will sit all examinations for subjects studied at BIST.

**School Uniform**: This is compulsory for all students and can be purchased from the school shop.

**Pre-Payment Discount:** For those parents who wish to pay **one year's advance *fees*** *(all fees to be paid at the same time – tuition, lunch, boarding, bus, BDST, EAL etc.)* Term 1, Term 2 and Term 3 together, they will receive a **4% discount off the annual tuition fees amount only**. This discount does not apply to any other type of fee paid. Please contact the Finance Department for more information.

**Late Entry**: For new students entering the school late into any academic Term, Tuition Fees, BDST Fees, EAL Fees, Boarding Fees, Meal Fees and School Bus Fees will be *pro-rated* accordingly.

Please note that the school provides Personal and Accidental Insurance for all students and all boarders are covered for basic medical care insurance as part of the Boarding Fees.

**Boarding Fees (inclusive of accommodation, compulsory medical insurance and all meals):**

| | |
|---|---|
| Full Boarding (7 days a week) | 136,200 |
| Weekly Boarding (4 p.m. Sunday to 4 p.m. Friday) | 100,220 |
| Daily Boarding (4 p.m. to 7.30 a.m.) | 2,100 |

Please note that students will not be able to enter the boarding houses if all boarding fees have not been paid in full before the commencement of the new academic Term.

## Additional Fees (in Thai Baht – THB)

| | |
|---|---|
| Additional English as a Second Language (EAL) – Level 1 Support | 10,920 Per Term |
| Additional English as a Second Language (EAL) – Level 2 Support | 16,407 Per Term |

**Additional English as a Second Language (EAL)**: This fee is charged to those students requiring additional/intensive EAL support above and beyond the usual curriculum provision. There are two levels of service, with Level 2 having more frequent/intensive one-to-one EAL support.

**BDST programme:** (Korean Student Support Programme) This fee is charged to our Korean speaking students who require additional academic support after school which includes tutoring in Mathematics, English, Korean language, and Korean university counseling services. The fee is as follows:

| | |
|---|---|
| Primary student (Year 2-6) | 32,440 THB Per Term |
| Secondary student (Year 7-13) | 36,060 THB Per Term |
| Mathematics only option in Year 12 and Year 13 | 27,310 THB Per Term |

Please note that these BDST fees must be paid in full prior to the student receiving this service. In addition, those students signing up to the BDST programme in Term 1 are expected to remain in the programme for a full academic year (3 terms) and may not join/leave throughout that academic year.

**Textbooks**: Most textbooks are provided in lessons by the various academic departments where needed, but in some circumstances students have the option to purchase textbooks from the school shop or from external bookshops as advised.

**School Bus Fees:** This fee must be paid in full each term prior to getting the service. Please note that a student will not be allowed to board the school bus if the fee has not been paid in advance.

**School Bus Options:** There are two options for the school bus service available to students:

1. Daily Rate: for students who wish to use the school bus service regularly on the same day, but not for the full 5 days each week
2. Termly Rate: for students who wish to use the school bus service every day, for the duration of a full term.

**Transcript Fees:** Up to three transcripts will be provided *free of charge* to students who are leaving the school. Students who request additional transcripts are charged at THB 500 per transcript for processing, in addition to the actual postage/courier rates.

**Courier/Postage Costs (Year 11-Year 13):** Parents will be billed a postage and handling charge for sending student applications to colleges/universities.

**Optional Additional Charges**: Details of additional charges for music peripatetic lessons, golf, sports academies and other paid Extra Curricular Activities are available from the Finance office.

**Visa processing:** The school's HR department can assist parents with visa renewals and applications where needed for their child. A standard administration charge of **THB 1500 per visa** will be charged by BIST in addition to the actual cost of the visa processing at the relevant embassy/government department. Please contact the Head of Admissions, Khun Ning at bnatsanan@bromsgrove.ac.th if you wish to use this service.

## Refunds Policy & Payment Procedures

**Enrollment Deposit/Notice of withdrawal:** In order to receive the deposit back in full, ***one full term's notice in writing*** addressed to the Headmaster is required to withdraw a student – **please refer the table on page 1 for withdrawal deadline dates**. No refund of fees will be granted if students are asked to withdraw for serious disciplinary reasons.

**Tuition fees & Boarding fees:**

- For students withdrawing at any time during an academic term, tuition fees are not refundable.
- If an annual Tuition Fees (and Boarding Fees if applicable) advance payment has been made, the school will issue a pro-rated refund for any full academic terms unused Tuition Fees (and Boarding Fees if applicable).
- Boarding Fees will only be refunded on a pro-rated basis for those students who transfer from Boarding to Day status at BIST (**not** for a child withdrawing from the school completely during a term).

**Meal Fees:** The fee must be paid in full prior to receiving this service – a child that has not paid the meals fee will not be permitted to eat in the dining room. The refund will be provided only for the non-usage full-term.

**EAL and BDST Programme fees:** Due to the specialised nature of the individual student support given in these programmes no part of these fees is refundable at any time.

**School Bus Fees**: A refund can only be given for a *complete full term of non-usage of the service* and not on a pro-rated basis. However, at the start of each academic term the school has a three week 'grace period' during which a parent can cancel the bus service without penalty and receive a pro-rated refund of the remaining weeks usage.

**Refunding to overseas:** The school does not pay for any bank charges.
All banks (sender/intermediary/receiver) normally deduct charges from the balance before it is transferred and/or received in an overseas bank. This means that the recipient will receive an amount that is less than the refund amount. *The school is not liable for any such fees being applied to overseas refunds.*

**Late Payment Fee:** All fees are all payable for all students termly in advance (unless choosing the annual payment option) and students will not be able to access any academic services or attend lessons if monies are owed. Payment outside the invoice credit period is subject to 15% annual interest on the outstanding balance per month until payment is received. Interest will not be charged provided full payment is received within 7 days of the commencement of a new academic Term.

****All fees are reviewed annually and the new schedule published in March each academic year for the following academic year****

**Invoice issue dates and due dates for payments for 2019/20 Academic Year**

- Term 1 2019/20
  Invoices issued - June 3 2019
  Payment due date – June 27 2019

- Term 2 2019/20
  Invoices issued – November 18 2019
  Payment due date – December 6 2019

- Term 3 2019/20
  Invoices issued – March 9 2020
  Payment due date – March 27 2020

## Accepted Payment Methods

***Payment within Thailand:*** There are 3 main channels, namely:

**Please ensure the accuracy of your child's Student ID number in every payment channel**

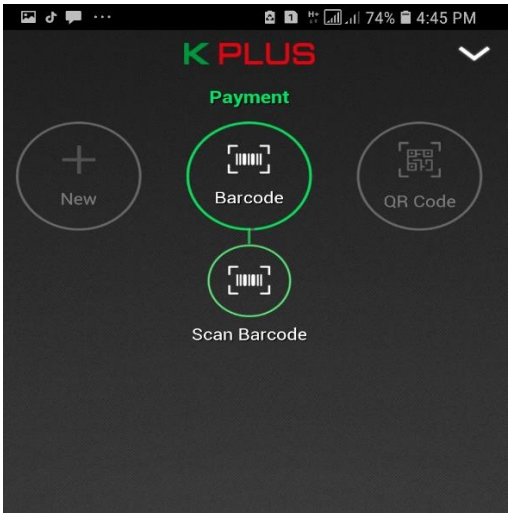
**1: Via Mobile Banking Application** *(Recommended)*

**1.1: Use the "Bromsgrove Bill Payment Card with Barcode" and pay Via Mobile Banking Application of Kasikorn Bank, Bangkok Bank, Krungthai Bank, Siam Commercial Bank, and Krungsri Bank.**

**To use:**

- **Open the digital payment card by adobe reader or print out and scan via the mobile application. (The hard Payment Card will be sent to you by the end of June)**
- **Then, the Student ID and Parent Account ID will automatically show up.**
- **Input the payment amount based on the Invoice and pay**

*Notes: Currently, the Barcode Bill Payment is free of charge; the card (Barcode) is specific to the person it was issued to and should not be shared with any 3rd parties*



***Example of the Bromsgrove Bill Payment Card and the back of New Student ID Card***

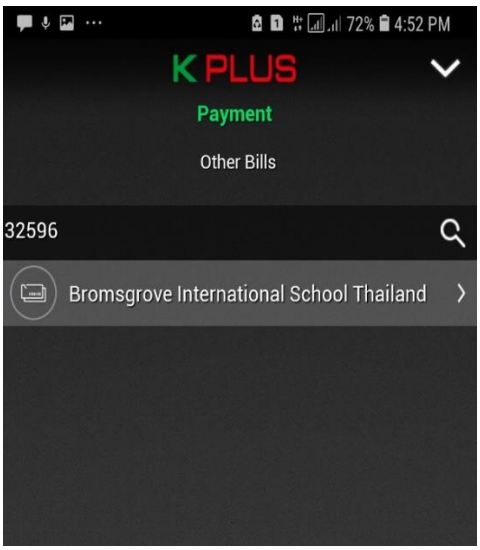
**1.2: Via KBank - Mobile Banking Application by using "Company Code"**

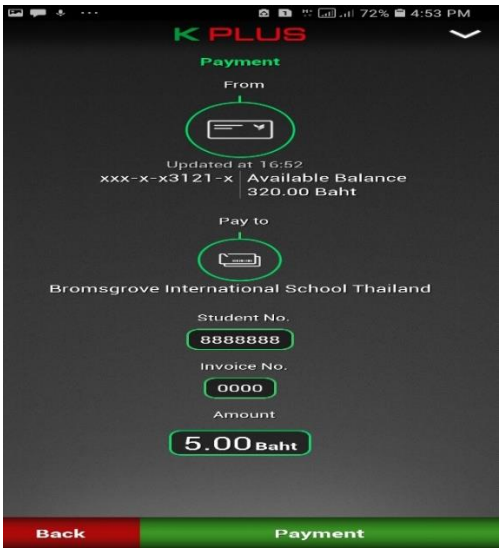
**To use:**

- **Input the Company Code = 32596, Reference Code 1 = Student ID No.,**

  **Reference Code 2 = Parent ID No. or Invoice No.**

- **Input the Payment amount based on the Invoice and pay**

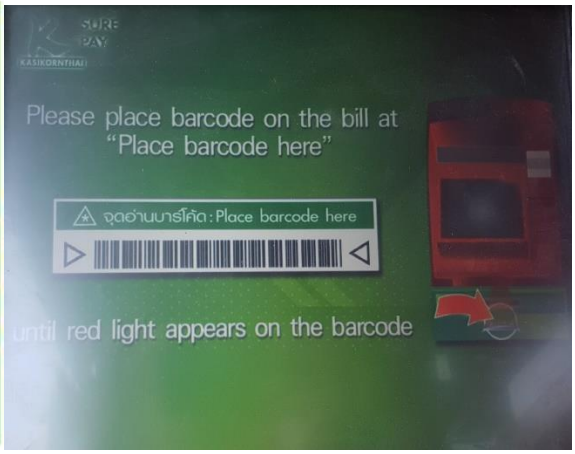


**2. Via ATM**

**2.1** Use the "**New Bromsgrove Bill Payment Card with Barcode" and pay via ATM of Kasikorn Bank,**

**Bangkok Bank, Krungthai Bank, Siam Commercial Bank, and Krungsri Bank**



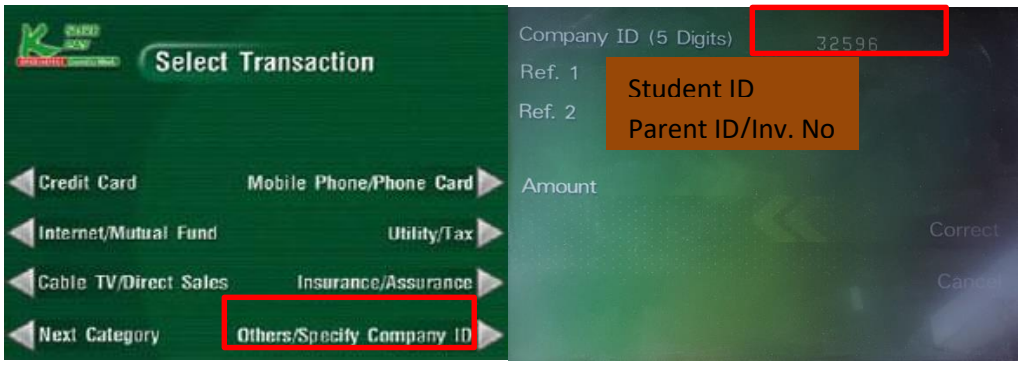

**<u>To use:</u>**

- **Use the Bill Payment Card and scan via the ATM Machine.**
- **Then, input Reference Code 1 = Student ID, Reference Code 2 = Parent ID No. or Invoice No.**
- **Input the payment amount based on the Invoice and pay**

**2.2: Use the Company Code and pay Via the ATM of Kasikorn Bank**

**<u>To use:</u>**

- **Go to Bill Payment Section, Input the Company Code = 32596, Reference Code 1 = Student ID, Reference Code 2 = Parent ID No. or Invoice No.**
- **Input the payment amount based on the Invoice and pay**
-




**3: Via Bank Counter at Kasikorn Bank (KBANK) use the Bill Payment Form**

**ใบนำฝากชำระเงินค่าสินค้าหรือบริการ (Bill Payment Pay-in-Slip)**

*สำหรับลูกค้า/For Customer

เพื่อนำเข้าบัญชี บริษัท วินด์เซอร์ เอ็ดดูเคชั่น จำกัด

โปรดเรียกเก็บค่าธรรมเนียมจากผู้ชำระเงิน/Charge Payer

Deposit for Acc.: Windsor Education Co., Ltd.

02-989-4873

BROMSGROVE INTERNATIONAL SCHOOL THAILAND

WINDSOR EDUCATION CO., LTD.

Please fax a copy of the deposit slip with your child's name to

**02-989-4094**

or scan and send to

**accounts@bromsgrove.ac.th**

สาขา/Branch.....วันที่/Date.....

ชื่อ-สกุล/Student Name .....

รหัสนักเรียน/Student No. (Ref. 1) .....

เลขที่ใบแจ้งหนี้/Invoice No. (Ref. 2) .....

○ บมจ. ธนาคารกสิกรไทย/Kasikorn Bank Product Code (32596) (ค่าบริการ 20 บาท/รายการ)

| | หมายเลขเช็ค/Cheque No. | ธนาคาร/Bank – สาขา/Branch | จำนวนเงิน/Amount |
|---|---|---|---|
| ○ เช็ค/Cheque | | | |
| ○ เงินสด/Cash | จำนวนเงิน Amount | จำนวนเงินเป็นตัวอักษร Amount in words | |

ชื่อ-สกุลผู้นำฝาก/Deposit by.....

โทรศัพท์/Tel. No.....

| สำหรับเจ้าหน้าที่ธนาคาร/For bank use only |
|---|
| ผู้รับเงิน ..... |

**4. Via the New Online Payment Channel - " 2C2P Payment Link using QR Code" (free of charge)**

With this online payment option, parent has more convenience i.e. making payment fast and easy at anytime from anywhere via a number of Thai Banking Applications in smartphone.

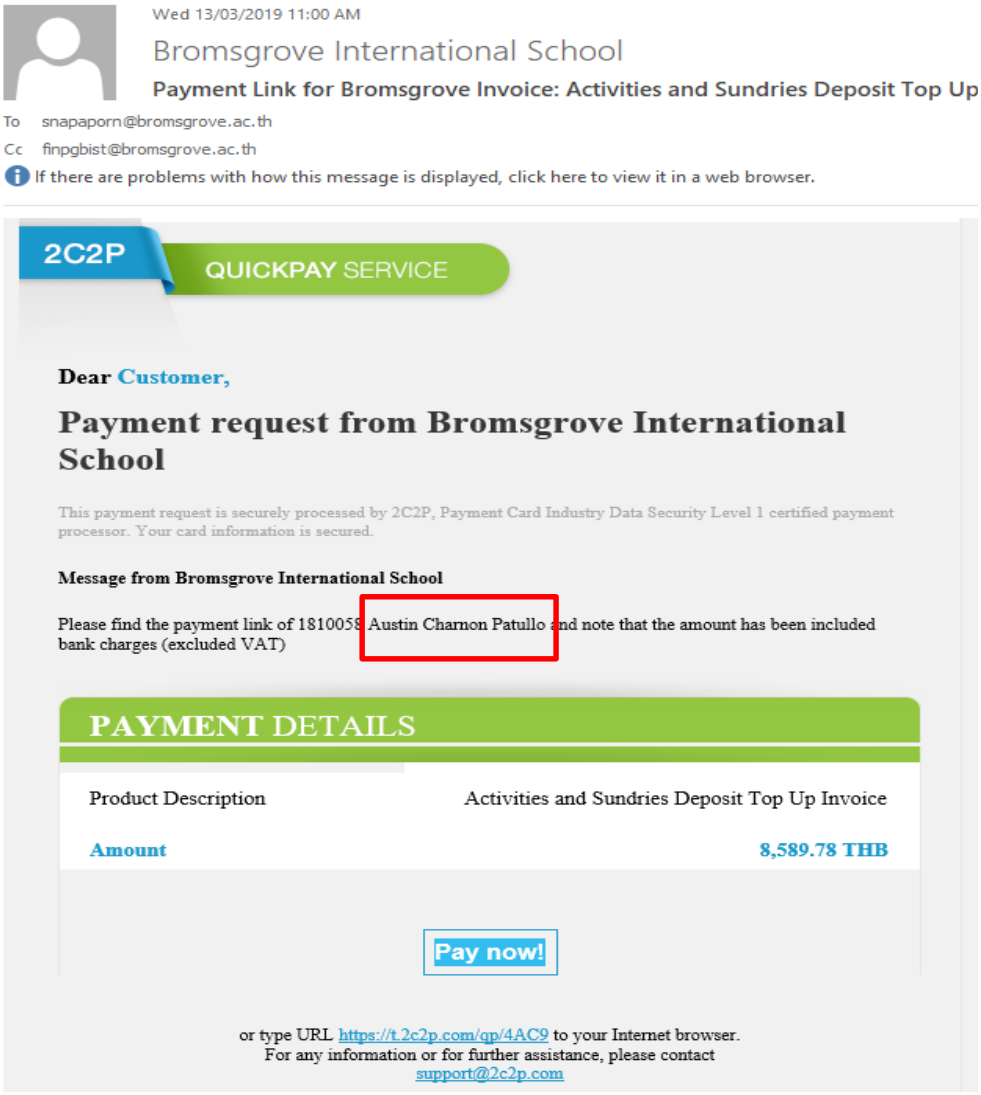
1. For Thai Students, especially whose parents based in Thailand. Parent will get the 2C2P Payment Link Email from School
2. Check the payment details i.e. Product Description, Student ID and Name of your child and Amount and then click Pay with Thai QR Payment!

3. Use Banking Applications in your phone to scan the QR Code and follow the instructions in the Banking Application to complete the payment.

Please note: There is limit spending per transaction and total amount per day. Please check you spending limit within your Bank's Mobile App and request to change the limit (if needed) *before scanning the QR Code*. (There is usually no limit to the number of transactions per day)

Note: For **2C2P Payment Link using Debit/Credit Card,** the amount will include 2.5% charge and VAT. Please contact Finance Office if you would like to pay by Debit/Credit Card via 2C2P.

Example



Wed 13/03/2019 11:00 AM

Bromsgrove International School

**Payment Link for Bromsgrove Invoice: Activities and Sundries Deposit Top Up**

To snapaporn@bromsgrove.ac.th

Cc finpgbist@bromsgrove.ac.th

If there are problems with how this message is displayed, click here to view it in a web browser.

2C2P QUICKPAY SERVICE

**Dear Customer,**

**Payment request from Bromsgrove International School**

This payment request is securely processed by 2C2P, Payment Card Industry Data Security Level 1 certified payment processor. Your card information is secured.

**Message from Bromsgrove International School**

Please find the payment link of 1810058 Austin Charnon Patullo and note that the amount has been included bank charges (excluded VAT)

**PAYMENT DETAILS**

| | |
|---|---|
| Product Description | Activities and Sundries Deposit Top Up Invoice |
| **Amount** | **8,589.78 THB** |

Pay now!

or type URL https://t.2c2p.com/qp/4AC9 to your Internet browser.
For any information or for further assistance, please contact
support@2c2p.com

You are paying to

# Bromsgrove International School

| | |
|---|---|
| Product Details: | Activities and Sundries Deposit Top Up Invoice |
| Order number: | 2019031376660008 |
| Amount: | 8,589.78 THB |

บริษัท วินด์เซอร์ เอ็ดดูเคชั่น จำกัด 55 หมู่ที่9 แขวงแสนแสบ เขตมีนบุรี กทม. 10510
, Website: https://www.bromsgrove.ac.th

Credit/Debit Cards

Pay with :

THAI QR PAYMENT

2C2P

**Merchant:** Bromsgrove International School
**Amount:** THB 8,589.78

Please scan the QR code using ThaiQR app to continue payment.

THAI QR PAYMENT

Cancel Payment

***Payment from Overseas*** **:** There are 2 channels, namely:

**1: Via direct Bank Fund Transfer**

****Please strictly follow the instruction below, otherwise you may incur additional charges****

**Bank Name:** Kasikorn Bank Saving Account

**Bank Branch:** Suwintawong Nongjok,

**Account Name:** Windsor Education Co., Ltd.

**Account No. :** 034-8-07362-1

**Swift Code: KASITHBK**

**Currency:** Thai Baht Only

**Other instruction:** Charges payment in full (all bank charges on both ends to be paid by the sender)

**Please note that the school will deduct any outstanding bank charges as a result of the overseas transfer, from the student's Activities and Sundries Deposit accordingly.*

**2: Via We Chat Payment** (Please note a 1.8% charge will be applied to total amount – similar to a credit card payment)

Once the payment has been made, please kindly send us the payment information or captured screen to accounts@bromsgrove.ac.th in order that we could confirm your payment.

**3. Via the New Online Payment Channel - " 2C2P Payment Link using Debit/Credit Card "**

Besides the swift fee, there are also FX conversion rates. There may also have some paper work depending on which country the parent is sending the money from. With this online Debit/Credit Card option, parent has more convenience to pay at anytime from anywhere.

4. For non-Thai Students, Parent will get the 2C2P Payment Link Email from School
5. Check the payment details i.e. Product Description, Student ID and Name of your child and Amount and then click Pay now!
   Note: the amount will include 2.5% charge and VAT
6. Select Debit/Credit Cards and fill in the card details, then click Continue Payment and follow the instructions in the Payment Link i.e. you will have to click request and put the OTP to complete the payment.

**Example**

Wed 06/02/2019 2:00 PM

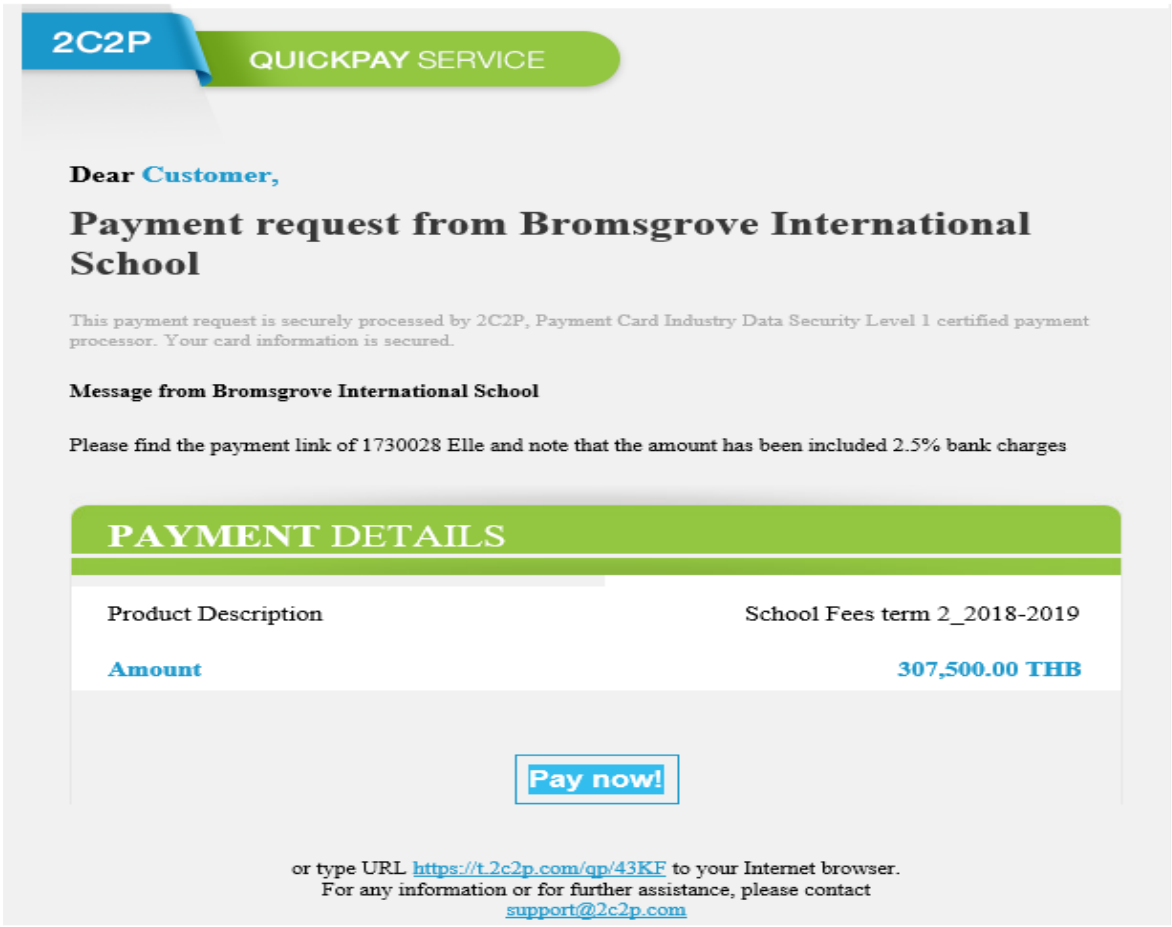
Bromsgrove International School

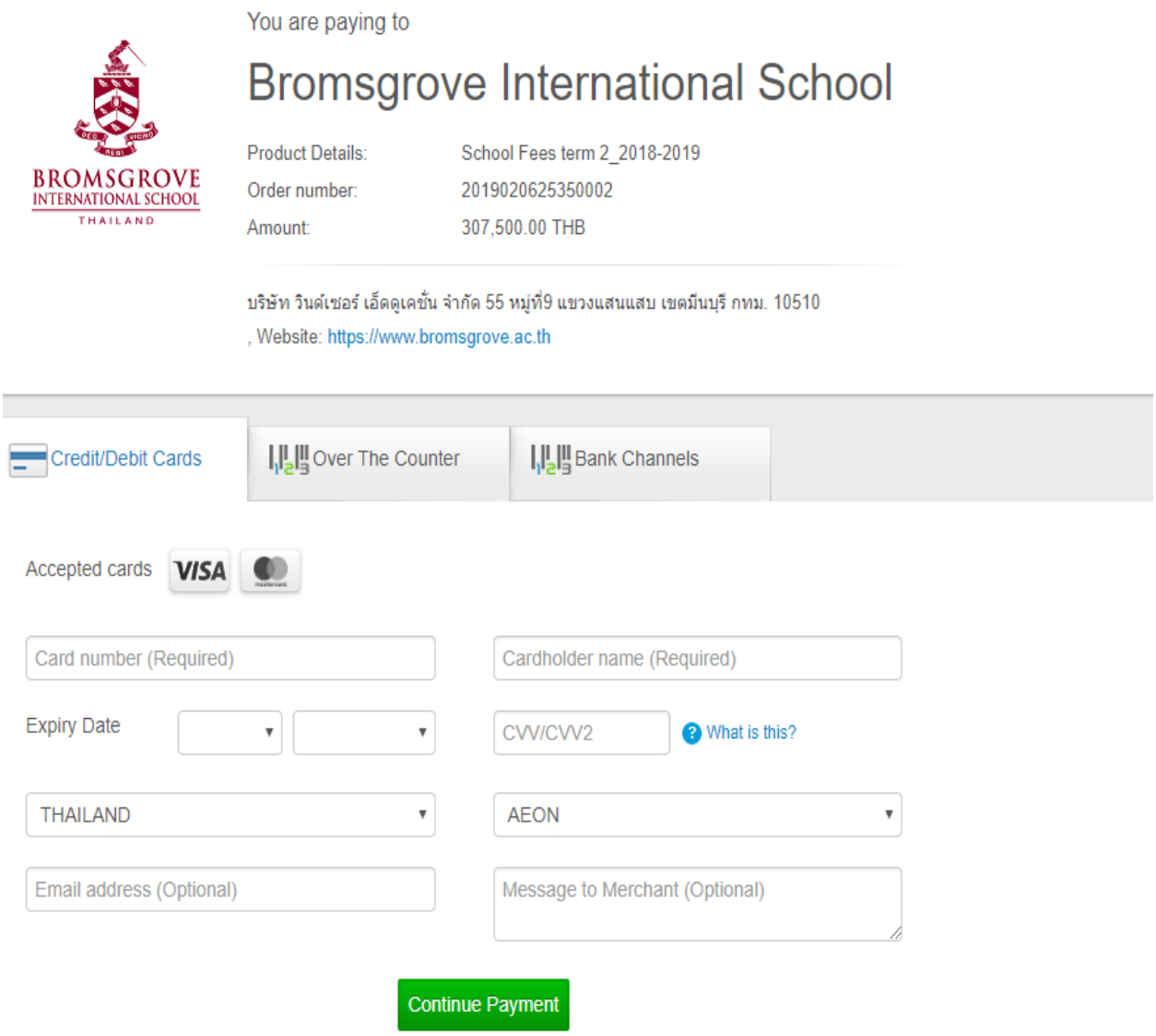
**Payment Link for Bromsgrove Invoice: School Fees Term 2_2018-2019**

To snapaporn@bromsgrove.ac.th

Cc nsirapa@gmail.com

If there are problems with how this message is displayed, click here to view it in a web browser.






**Should you have any questions, kindly contact Khun Napaporn, Head of Finance Department**
**Tel: 02-9894873 Ext.106 or email: snapaporn@bromsgrove.ac.th**

**Please fax a copy of the deposit slip with your child's name and school invoice reference number to +66 2989 4094 or scan it and send via email to accounts@bromsgrove.ac.th